



We're Hiring!

Job Title: Chief Financial Officer (CFO)

Responsible to: Chief Executive Officer

Responsible for: Finance Department

Job Summary:

The CFO is responsible for providing strategic leadership in financial planning, management, and oversight to ensure the Authority's sustainability, accountability, and compliance with relevant laws, policies, and standards. Reporting directly to the CEO, the CFO plays a critical role in advising on long-term financial strategy, managing risks, ensuring the efficient allocation of resources, fostering financial discipline across all operations of the Authority, and engaging effectively with stakeholders beyond internal teams.

Duties & Responsibilities:

- Provide visionary leadership, direction, and management of the Finance and Accounts team.
- Develop and implement financial strategies aligned with the Authority's strategic objectives.
- Provide timely financial and strategic recommendations to the CEO and Management Team.
- Advise the management on short, medium, and long-term financial planning to support SPGA's growth, sustainability, and the authorities mandate.
- Lead the preparation of the Authority's annual budgets, forecasts, and financial plans.
- Conduct quarterly budget reviews, variance analyses, and recommend corrective actions.
- Manage the preparation of financial models and scenarios to support decision-making.
- Manage the preparation and submission of accurate, timely, and compliant financial and management reports.
- Maintain proper internal controls to safeguard the Authority's assets, funds, and expenditures.
- Optimize accuracy and proper distribution of all financial information to management, board, and stakeholders.
- Develop, implement, and review financial policies, procedures, and guidelines for the Authority.
- Enhance compliance with the PEMC Act, Procurement Act, Employment Act, tax regulations, and other relevant legislation.
- Establish sound relations with auditors, regulators, government ministries, and other oversight bodies to ensure accountability and transparency.
- Monitor financial risks and propose mitigation strategies.
- Manage effectively the authorization of all expenditures, including payroll, allowances, procurement, and project-related disbursements.



- Optimize accurate documentation, verification, and approval processes for all financial transactions.
- Provide financial oversight of capital projects, donor-funded initiatives, and revenue-generating activities.
- Lead cost control initiatives and efficiency improvements across departments.
- Supervise and mentor finance staff to ensure high performance, accountability, and professional growth.
- Allocate responsibilities within the finance unit to optimize efficiency and accountability.
- Build a culture of financial discipline, integrity, and service excellence within the department.
- Perform any other related duties as assigned by the CEO, including any special projects.

Minimum Entry Requirements:***Education***

- ACCA Professional Level Member/Affiliate or equivalent Master's Degree in Finance with at least 4 years as a Financial Controller.
- ACCA Professional Level Member/Affiliate or equivalent Master's Degree in Finance with at least 5 years as a Senior Accountant
- Bachelor's Degree in Accounting, Research & Analysis, or equivalent with at least 5 years as a Financial Controller.

Professional Experience:

- At least 2 years' experience in Project Management and Strategic Planning
- At least 2 years' experience in Financial Management, Budget Planning, and Risk Assessment

Knowledge:

- In-depth understanding of Sage and other related software.
- Excellent financial analysis, forecasting, and planning abilities.
- In-depth knowledge of accounting standards and regulatory frameworks
- Strong grasp of strategic management, governance, and policy frameworks.

Skills and Competencies:

- Strong leadership, analytical, and people management skills.
- High-level problem-solving, decision-making, and strategic advisory capabilities.
- Strong communication, negotiation, and stakeholder engagement skills.
- Proven ability to build and manage effective financial systems and controls.
- Ability to train and lead a team.
- Commitment to ethical practice, integrity, and accountability.

Performance Indicators:

- Accuracy, timeliness, and reliability of financial reports, budgets, and forecasts.
- Quality of financial advice and contribution to strategic decision-making.
- Level of adherence to financial regulations, policies, and audit standards.
- Evidence of cost control, value-for-money practices, and optimal use of financial resources.



- Staff performance, morale, and capacity building within the Finance Department.
- Effectiveness in liaising with external auditors, regulators, government bodies, and partners.
- Ability to identify, monitor, and mitigate financial risks.

Forward your Cover Letter and CV to: a.cedras@gov.sc / ldocteur@gov.sc / rochellelobban@gov.sc / darius.padayachy@gov.sc

For more details, contact us at 4225114

Closing date: 12th November 2025

Job title: Groundskeeper

Responsible to: Manager for Curieuse and Ile Coco Marine National Parks

Working Hours: 07.00 am to 05.00 pm

Location : Curieuse Marine National Park

Main duties and responsibilities:

- Daily compound cleaning
- Daily upkeep and cleaning of the barbecue shelters and grills
- Upkeep of the water source on the island
- Assist with the transportation of waste for disposal
- Assist in the transportation of fuel to the island
- Assist in general maintenance work on the island
- Assist in any environmental rehabilitation project, such as the planting of trees, clearing of invasive trees/plants, as and when necessary.

Requirement

- Secondary Level of Education or equivalent, plus three (03) years of work experience.

Other attributes:

- Experience in basic Plumbing, masonry and carpentry, and general skilled labour
- Works well in a team
- Punctual and reliable
- Physically fit & proactive



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